F. No. 14(2)/2020-Admn



GOVERNMENT OF PAKISTAN MINISTRY OF RELIGIOUS AFFAIRS AND INTERFAITH HARMONY

1st Floor Kohsar Block, Pak Secretariat, Islamabad

WALK IN TEST / INTERVIEW

The Ministry of Religious Affairs & Interfaith Harmony intends to hire the services of the following contingent paid/daily wages staff for a maximum period of 03 months for specific assignment of Hajj-2023 related work. Therefore, walk in tests/interviews will be conducted at <u>Directorate of Hajj, Haji Camp, Sector I-14, Islamabad</u>. Interested candidates are advised to report for walk in tests/interviews at <u>09:00 am</u> on the dates mentioned against each:-

Sr. #	Nomenclature	No. of Posts	Per Day Remuneration	Minimum Required Qualification & Experience	Age Limit	Quota	Date of Test/ Interview
1.	Data Processing Assistant	30	Rs. 1400/-	2nd Class or Grade C Bachelor's Degree in Computer Science/IT or equivalent qualification from a university recognized by HEC.	18-28 Years	Merit	03.04.2023
2.	Data Entry Operator	30	Rs. 1200/-	I) Intermediate with Computer related subject (2 nd Division) from a recognized board. ii) A minimum typing speed of 40 words per minute in typing on computer.	18-25 Years	Merit	04.04.2023
3.	L.D.C	09	Rs. 1000/-	Matriculation with minimum typing speed 30 w.p.m.	18-25 Years	Merit	05.04.2023
4.	Naib Qasid	08	Rs. 900/-	Primary pass, with relevant experience.	18-25 Years	Local basis	05.04.2023

GENERAL INFORMATION/INSTRUCTIONS

- i. All Applicants are requested to apply online through link on ministry's website i.e., www.mora.gov.pk till 02.04.2023 and download roll number slip and bring the same as per respective date & time mentioned above.
- ii. No candidate will be allowed to appear in the Test/ Interview who comes after 09:00 a.m.
- iii. The above posts are purely on contingent paid/ daily wage basis for a specific task/ assignment for a maximum period upto three months.
- iv. Age relaxation is admissible as per Rules.
- v. The candidates must bring original testimonials /attested copies of Certificates / Degree/ experience/ CNIC and four photographs.
- vi. Short listed candidates will be called for interview.
- vii. Successful candidates will be apprised telephonically for joining the respective post within three days failing which next successful candidate will be offered the post.
- viii. The selected candidates will not be entitled to claim regularization/ regular appointment on the basis of daily wages/contingent appointment.
- ix. No TA/DA will be paid for appearing in the test /interview.

Section Officer (Admin) Ph: 051-9208035